



**STONEYBROOK AT VENICE
COMMUNITY ASSOCIATION, INC.**

2365 Estuary Drive
Venice, Florida 34292
Office 941-408-1276 | Fax 941-408-8963

**CLUBHOUSE MULTIPURPOSE ROOM
RENTAL APPLICATION**

PLEASE PRINT:

Name _____ Contact Phone _____

Event Date ____/____/____ Event Time _____

Event Type _____ Guest Count _____

- **ROOM RENTAL UP TO 5 HOURS**
- **ROOM DEPOSIT: \$100.00 (see insurance requirements)**
- **ROOM RENTAL FEE: \$100.00**



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Community Center Rental Policy

PLEASE READ AND INITIAL EACH REQUIREMENT

_____ Two (2) checks will be required. One in the amount of \$100.00 for your Security deposit due at time of reservation. The second \$100.00 check for the full amount of the room rental is due seven (7) days prior to rental date. \$25.00 will be charged for returned checks due to insufficient funds. **PAYMENT IS BY CHECK ONLY.**

_____ Event insurance is required, see separate Insurance Requirement page.

- Set-up and clean-up are the responsibilities of the undersign resident and are included in the **rental time** agreed upon. Trash must be taken out to the on-site dumpster by the undersigned resident after the event. **Failure to do so will result in additional charges.**
- The undersign resident is responsible to leave the facility clean and in the same condition found prior to the rental. Failure to do so will result in the loss of your deposit, as well as any forfeiture of any future rentals.
- The undersign resident is responsible for all guests and must be present for the entire duration of the rental period. The community center staff is not responsible for any guests.
- Children 12 and under must be supervised at all times and shall not roam freely throughout the property.
- There shall be no more than 75 persons total or any function. Please discuss with management if there are more expected guests than 75.
- The undersigned resident agrees to adhere to the Stoneybrook at Venice Community Association Rules and Regulations. The undersigned resident attending the event may also be asked to leave, along with the guests, should any person be deemed non-compliant.
- Renting the community center multipurpose room does not give the undersigned resident and guest's access to the pool area. A list of guests must be present to the Gatehouse prior to the event.
- The undersigned resident is responsible to pay all costs associated with damage to or loss of Association property.
- The undersigned resident agrees to abide by all Community Center Alcohol Policy and to ensure all guests also adhere to the policy



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I have inspected the room/area and understand that I am required to leave it in the condition it was in prior to my rental. I have read and understand the Community Center Rental Policy Contract and agree to follow the Rules and Regulations stated. Failure to comply with said rules shall result in the forfeiture of the security deposit, the financial responsibilities for the cost of any damages incurred, and suspension of my user rights.

I am responsible for the safety and supervision for ALL of my guests, and to ensure that all guests understand and adhere to the Rules and Regulations. I accept all responsibility and liability that may arise from any failure to comply with these rules.

SIGNATURE _____

DATE _____



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**Stoneybrook at Venice Community Association, Inc.
Room Rental Policy
Insurance Requirements for Rental of Multipurpose Room**

Stoneybrook at Venice Community Association, Inc. requests that residents wishing to rent the Multipurpose Room located at 2365 Estuary Drive, Venice, Florida 34929 provide the following:

General Liability equal to Stoneybrook at Venice Community Association, Inc.'s limits: \$1,000,000 Each Occurrence/ \$2,000,000 General Aggregate Host Liquor Liability if alcohol is allowed at the event. Stoneybrook at Venice Community Association, Inc. named as an Additional Insured and provided with a Waiver of Subrogation.

A Certificate of Insurance evidencing the coverages shall be given to Management no less than 2 weeks prior to the event. If the event is being catered, the same requirements must be met by the catering company.

A Certificate of Insurance may be available thru your homeowner's insurance or can be obtained online thru eventhelper.com.

You may email the items to: assistant@stoneybrookvenice.com.

SIGNATURE _____

DATE _____